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Mastering Computer Typing: Learn to Type Efficiently and ... Mastering Computer Typing, Revised Edition. Designed for self-instruction or classroom use, this book is the ideal choice for beginners who want to move from hunting-and-pecking to typing with ease, and for experienced typists who want to break bad habits and improve their accuracy. Practice exercises focus on subjects pertinent to business professionals, so keyboarders gain business-writing know-how as they learn t.

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